Minutes - Castle Caereinion Community Council

Agenda	Date: May 22nd 2024 - 7.30pm Venue: Castle Caereinion Community Centre	
Participants		**Apologies**
Chairman: Cllr Nigel Bowen (NB) **Clerk**: Lucy Mason (LM)	Cllr Clive Jones (CJ); Cllr Paul Roberts (PR); Cllr Kate Hamer (KH); Cllr Robert Nash (RN); Cllr Daniel Ellis (DE)	Cllr Carys Evans (CE); Cllr Adrian Jones (AJ); Cllr Gary Human (GH)

Agenda 14: Ten minutes for members of the public: None present

Agenda 15: Declarations of interest: None received

Agenda 16: Minutes of previous meeting: Agreed as a true record of the meeting, Proposed Cllr CJ, seconded Cllr PR with all in favour

Agenda 17: Matters arising from the minutes

1. Defibrillator – Clerk confirms site checks are up to date.
2. Phone Box – The Councillors have had a look where to re-site and have provisionally agreed a position. On going plans to be discussed going forward.
3. Unkept area at Swallows Field – The patch of land remains unkept and there is also another patch by the traffic calming. Clerk to talk to GLM services and ask how to make good for future grass cutting purposes.
4. Cwm Lane damage by Tanker – Clerk has chased with Clive Jones at PCC for investigation.
5. Dog Fouling – Clerk has requested advise from PCC how to deal with.
6. Community Trail – Callum Carr will deal with this directly.
7. Community Centre Signs – Clerk to reply and inform that removal of the wording 'School' is acceptable and to not replace the whole sign if possible. Cllr CJ suggested the Recreation Association look into a suitable Car Park sign, Cllr KH will look into and discuss with them.
8. Llanfair Caereinion and District Police Liaison Meeting – 3rd June 7pm via Zoom, due to holidays the Clerk is unable to attend, Cllr RN has kindly offered to attend and report back to the Council.

Agenda 18: Playground

Site reports received for the months Oct 23 – Mar 24

Agenda 19: Finance

1. Balance Treasurers Account £12533.35, Balance of Playground £1089.98
2. Clerk wages May 2024 £300.00 Chq 648 HMRC May 2024 £75.00 Chq 649
3. Additional expenditure:
   - Replacement Battery for Defib £267.00 Chq 650
   - PCC Annual Lease £50 Chq 651
   - GLM Services £1671.67 Chq 652

   All requests for payment Proposed Cllr CJ, seconded Cllr RN with all in favour.
4. Audit Report 22/23 – Clerk read out the following statement from the Audit report Year ended 31st March 2023

   Audit Report – Qualified. On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:

   • Has bot been prepared in accordance with proper practices;

   • That relevant legislation and regulatory requirements have not been met:

   • Is not consistent with the Council's governance arrangements: and

   • That the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

   In my opinion the Annual Governance Statement is not consistent with the Council's internal controls and arrangements for the year due to:

Agenda 19: Finance

PAYE
The Council did not operate PAYE throughout the year, however I note that the Council began operating PAYE in January 2023.
Payments made through Expenses
During the year the Council made some significant payments to members for legitimate items of expenditure for the Council, however these arrangements carries significant risk – We recommend that all payments are properly made directly through the Council's account.

There are no further matters I wish to draw to the Council's attention.

Clerk to publish the findings on the website and will ensure that the audit report is viewable in the Notice Board for at least 14 days.

Agenda 20: Highway Matters

To discuss any update of the following reported issues:
1. Highway Drains – Clerk to chase
2. Pen Y Brynn – Job Completed
3. Manhole Cover in between traffic calming – Clerk to chase

Agenda 21: PCC planning notices

No new applications received.

Agenda 22: Correspondence

1. Powys Planning Decision Notices
2. One Voice Wales - News Bulletins, training sessions and updates.
3. Play Wales - e-bulletins
4. Powys CHC newsletter & updates
5. NHS updates - bulletins
6. Corporate communications – Powys County council
7. PCC notice of meetings: Quarterly PCC & Towns Council meeting 22nd May 6pm (Cllr CJ gave apologies due to the clash with AGM)
8. Citizens Advice Powys update: Citizens Outreach 16th May
   10am – 2pm Wpool Town Hall
9. Shrewsbury & Telford hospitals
10. Powys Training Health Board
11. Welshpool, Llanfair and Montgomery Locality Network meeting - Provisional Dates, 20/6, 18/9/ & 12/12
12. Montgomery Locality Meeting – 15th July 7pm Wpool Town Hall
13. One Voice Wales Biodiversity Webinar – 21st May 11am-1pm via Zoom
14. Walk and Talk meeting at Powys Castle Tuesdays at 11am

Agenda 23: Attendance at Meetings

Cllr DE - One Voice Wales Biodiversity Webinar held 21st May via Zoom, Councillors thanked Cllr DE for his attendance.

Agenda 24: Update from County Councillor

Apologies received.

Agenda 25: **Any other business**
Cyber Security – Clerk and other Cllr's have received an email claiming to be from Cllr NB, fortunately Cllr's are aware of Cyber crime, Clerk to check with OVW the minimum requirements for Cllr's with regards to internet security. Cllr NB supplied the email to the Clerk from the resident regarding grass cutting – Clerk will speak to PCC and ask for an update on the full position.

Agenda 26: Date of next meeting
Next meeting Wednesday June 26th 2024 Meeting closed: 19.35