Minutes - Castle Caereinion Community Council

Minutes	**Date: March 29th 2023 - 7.30pm** **Venue: Castle Caereinion Community Centre**

Participants		Apologies
Chairman: Cllr Nigel Bowen (NB) **Clerk**: Lucy Mason (LM)	Cllr Carys Evans (CE); Cllr Gary Human (GH); Cllr Clive Jones (CJ): Cllr Paul Roberts (PR);Cllr Kate Pierce (KP); Cllr Adrian Jones (AJ);	Cllr Caroline Carey (CC)

Agenda 128: Ten minutes for members of the public: None
Agenda 129: Declarations of interest: None
Agenda 130: Minutes of previous meeting: Agreed as a true record of the meeting, proposed Cllr Gary Human, seconded Cllr Paul Roberts.

Agenda 131: Matters arising from the minutes

1. Defib training and consideration for replacement to do checks. Cllr NB advised that he will speak to Joan Wyatt ay The Red Lion to ask whether she can continue to do the checks.
2. Coronation Party Plans. Cllr GH offered to contact JB Hog Roasts for a quote for Sat 6th May.
3. Bus Timetable. Clerk confirms that after contacting Kevin Jones, the Transport Inspector, that the timetable has been updated at the bus stop.
4. Community Grant Update. Clerk is awaiting to hear if United Charities have received the Grant.
5. Replacement Councillor. Clerk confirms that no applications have been received directly. Clerk will extend the deadline date for applications where originally advertised.

Agenda 132: Playground

1. Clerk has confirmed with Harrisons that the community council is happy to proceed on the basis of a 10-year lease of the playground but with the Landlord or Tenant both having the ability to terminate at the end of year 5. Awaiting paperwork from PCC.
2. ROSPA report received, 1 minor requirement regarding a bung missing on the slide, Mel Grantham has agreed to order and repair.
3. Certificate of Public Liability received from GLM Services.

Agenda 133: Finance

1. Balance Treasurers Account £5260.24/ Balance of Playground £1075.74
2. Clerk wages March 2023 £266.73 cheque no 000600, HMRC PAYE £66.60 Chq 000601 presented for signing.
3. Online banking. Clerk asked Cllr NB, Cllr GH and Cllr CJ to sign an application form for the Clerk to set up online banking.
4. Expenditure – One Voice Wales Membership £112.00 Chq no 000599 & GML Services £106.50 presented for signing and accepted by Cllr CE and Cllr CJ
5. Audit Report – Clerk read out the following statement following on from the Audit of 2022 Accounts
   Audit Report – Qualified. On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:
   - *Has bot been prepared in accordance with proper practices;*
   - *That relevant legislation and regulatory requirements have not been met:*
   - *Is not consistent with the Council's governance arrangements: and*
   - *That the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.*

   Basis for Qualification
   The Council has not completed the annual governance statement for 2021-22, As such I am unable to conclude whether the Council has proper arrangements in place.
   I am unable to conclude whether or not the Council has properly approved the 2021-22 Annual Accounts.

Agenda 133: Finance

- *Although the Annual Return reports that the Council approved the accounts on 18th May 2022, the minutes for the meeting do not provide evidence that the Council considered and approved the Accounts.*

There are no further matters that I wish to draw to the Council's attention.
Clerk has published the findings on the website and will ensure that the audit report is viewable in the Notice Board for at least 14 days.

6. Clerk confirms that the annual return proforma for this financial year has been received.
7. Cllr NB asked Cllr CE if they would consider being a signatory for the bank, Cllr CE agreed and the Clerk will look into this.

Agenda 134: Highway Matters

1. Cwm Lane Update – Cllr AJ advised that there are no updates
2. Culvert at Lower Cefn – Cllr Adrian Jones advises that no work has been done and requested the Clerk to follow up.
3. Swallows Meadow Potholes. Clerk confirmed at the meeting that the Potholes had been repaired that day.
4. Gelli Lane – A works order has been raised to fill potholes and has been added to drainage programme.

Agenda 135: PCC planning notices

1. Planning application Ref: 23/0334/TRE, Proposal: Works to a group of Conifers, Leylandii and Yew tree within a conservation area. The Council are fully in support of this application, agreed by Cllr GH and seconded by Cllr CJ

Agenda 136: Correspondence

1. Powys Planning Decision Notices
2. One Voice Wales - News Bulletins, training sessions and updates
3. Play Wales - e-bulletins
4. Powys CHC newsletter & updates
5. NHS updates - bulletins
6. Corporate communications – Powys County council
7. PCC notice of meetings
8. Citizens Advice Powys updates
9. PCC annual ROSPA report

Agenda 137: Attendance at Meetings

Cllr PR has attended an online course with the National Training Programme for Community and Town Councils in Wales, held by One Voice Wales: Module 16 - The Use of IT, websites and Social Media.
Cllr PR will email his training notes to the Councillors

Agenda 138: Update from County Councillor

1. Cllr AJ advised the Clerk that Luke Jones at PCC is the contact for any planning questions
2. Cllr AJ elaborated on the importance of Councillors attending training courses, in particular to cover the 4 Core Modules:
    - Code of Conduct
    - The Council as an Employer
    - Understanding the Law
    - Local Government Finance
3. Cllr AJ reminded Councillors of the Quarterly PCC & Community Council meeting at 6pm on 27th April, and not the 20th as originally scheduled.

Agenda 139: Any other business
1. Castle News. Clerk to ensure correct email addresses updated for the Council's contribution into the Newsletter. Clerk will include that the Council is looking for a new Councillor.

Agenda 140: Date of next meeting
Next meeting: Wednesday 26th April, at 7.30pm Meeting closed at 8.05